



Application Criteria for a MARCSTA Training Provider Licence

Occupational Safety and Health for Supervisors and Managers Course

Address each of the criteria listed below and attach all evidence to support statements related to the criteria.

Essential Requirements:

1. Successful completion of a Certificate IV in Training and Assessment.
 - **ORIGINAL CERTIFICATES MUST BE SIGHTED OR CERTIFIED COPIES SUPPLIED.**
2. A minimum of three (3) years in safety management and safety related training experience of which two (2) years must have been in the past five (5) years.

Evidence for the above must be documented on a fully detailed current resumé.

Key Elements:

- Workplace safety management experience.
 - Safety related training experience.
 - Incident Investigation and management
3. A working knowledge of the relevant state legislation (Occupational Safety and Health Act.)

Key Elements:

- Duty of care;
- Safety Management Systems;
- Hazard identification, assessment and control;
- Consultation and participation; and
- OSH Committees and Safety and Health Representatives

4. Written references from at least two current nominees.

Key Elements:

- Current and relevant written references must include an assessment of the ability of the applicant to become a licensed training provider for the delivery of OSH Supervisors and Managers Course.

5. Demonstrated expertise in the understanding and delivery of the MARCSTA course content and the ability to contextualise and apply the course material.

Key element:

- Expertise in application of delivery of training similar to that contained in the MARCSTA Occupational Safety and Health for Supervisors and Managers Course.

6. Demonstrated experience in assessing competency based training (CBT).

Key Elements:

- Principles of CBT;
- Principles of assessment;
- Assessment criteria;
- Methods of assessment;
- Purpose of assessment.

7. A personal statement outlining the reasons for making application for the training provider licence.

Key Element:

- Hand written - minimum one page.

8. A current First Aid Certificate.

Key element:

- Senior First Aid Certificate undertaken within the last three (3) years.

9. Details of the location of delivery of the program including training facilities and training aids to be used for program delivery.

Key element:

- Should your application be successful MARCSTA would inspect the facilities prior to the commencement of delivery

All applicants are required to appear before a multi-disciplinary accreditation panel to present a component of the MARCSTA OSH for Supervisors and Managers Course

Particular emphasis will be placed on the applicant's ability to address criteria 5 and 6 utilising current Adult Learning Concepts.

Successful applicants will be required to undergo orientation at MARCSTA's administrative office prior to commencing program delivery.

Training Provider Licence Application

NAME OF APPLICANT _____

BUSINESS NAME _____

ABN _____

BUSINESS ADDRESS _____

BUSINESS PHONE _____ FAX _____

MOBILE _____

EMAIL ADDRESS _____

WEB ADDRESS _____

HOME ADDRESS _____

HOME PHONE _____ FAX _____

INTENDED LOCATION OF TRAINING _____

APPLYING FOR

OSH Supervisors and Managers Course

SIGNATURE _____

DATE _____

Send to:

**MARCSTA, Suite 5, Petroleum House, 12 Brodie Hall Drive, Technology Park, Bentley WA 6102
Tel: (08) 9355 1400 Fax: (08) 935 1499 Email: safety@marcsta.com**